

Scope

Seetec Business Technology Centre Limited, is registered as a company in England & Wales with number 02291188 and part of Seetec Group. The registered address is Seetec Business Technology Centre, Main Road, Hockley, Essex, SS5 4RG.

Seetec Group Executive Board have produced a Documented Sustainability Pledge, alongside details of the intended outcomes to support the pledge, with assurance and oversight provided by the Social Value Committee.

Positive Environmental Impact Statement

At Seetec, we go beyond our existing ISO 14001 commitments to continually assess and reduce the environmental impact of our services. We support community groups, encourage community participation and work with local authorities and environmental organisations to maintain and improve local environments from woodlands to roundabouts and community centres to furniture re-use networks.

Seetec Group are committed to achieve net zero carbon by 2030.



Environmental Impacts

Seetec Group have created an Environmental Aspects register and identified the main Environmental Impacts of the Organisation:

- Burning of Fossil fuels to generate electricity
- Disposal of waste generated from business activities
- Natural resource consumption, and disposal of products
- Greenhouse gas emissions associated with vehicle use

Intended Outcomes:

- Carbon emissions are reduced
- Air Pollution is reduced
- Safeguarding the natural environment
- Sustainable procurement is promoted
- Resource efficiency

Carbon Reduction Projects:

1. Continued ISO 14001 Certification
2. Sustainable travel schemes to be effectively embedded within the organisation in relation to the following:
 - Collaborative IT Solutions – Teams / SharePoint
 - Corporate vehicles
 - Prioritising public transport
 - Subsidised Cycle Scheme
3. Increase percentage of miles driven using no emission vehicles.
4. Increase percentage of miles driven that are at least Euro 6 or LEV.
5. Encourage supply chain partners to operate low or zero emission vehicles.
6. Procure renewable energy and Reduce Overall Energy Consumption.
7. Digitising documented processes and the storage of records.
8. Introduce solutions to offset the carbon we emit.
9. Manage & monitor resources to follow a circular economy model and zero waste to landfill through appropriate management of use of the following:
 - Paper
 - Print Cartridges
 - WEEE Waste
 - Furniture

Emissions Footprint for previous years

Year One: Financial Year 2020 (01/04/2020 to 31/03/2021)	
Emissions	Total (tCO2e)
Scope 1	1043
Scope 2	875
Scope 3	108 This figure includes the following sources. Company Vehicles, Grey Fleet & Other Business Travel Transportation of goods purchased, and Waste generation. Seetec does not produce, transport, or distribute products.
Total Emissions	2026
Intensity Ratio	14.7 – tCO2e/£me
Year Two: Financial Year 2021 (01/04/2021 to 31/03/2022)	
Emissions	Total (tCO2e)
Scope 1	994
Scope 2	797
Scope 3	284 This figure includes the following sources. Company Vehicles, Grey Fleet & Other Business Travel Transportation of goods purchased, and Waste generation. Seetec does not produce, transport, or distribute products.
Total Emissions	2075
Intensity Ratio	13.0 – tCO2e/£me
Year Two: Financial Year 2022 (01/04/2022 to 31/03/2023)	
Emissions	Total (tCO2e)
Scope 1	172
Scope 2	328
Scope 3	0.00 Category 4 0.00 Category 5 355.58 Category 6 1.42 Category 7 – Limited employee survey 0.00 Category 9 357
Total Emissions	857
Intensity Ratio	6.7 – tCO2e/£me

Year Four Emissions Footprint

Year four emissions are the record of the greenhouse gases that have been produced in the last twelve months. During this period the organisation continued to implement various sustainability strategies, to reduce emissions.

Seetec Group has shifted from rented premises under our own control to more rented under landlord control, with no organisation specific data, and serviced premises where the Landlord Organisation or the Managing Agent are responsible for submitting the data and therefore out of scope for our report.

Year Four: Financial Year 2023 (01/04/2023 to 31/03/2024)	
<p>Additional Details - relating to Year Four Emissions calculations.</p> <p>The below data relates to the whole of Seetec Group, which includes Seetec Business Technology Centres Limited, Head Office at Main Road, Hockley, Essex, SS5 4RG.</p>	
Emissions	Total (tCO ₂ e)
Scope 1	139
Scope 2	201
Scope 3	<p>0.00 Category 4 - Seetec does not transport or distribute products. 0.00 Category 5 - Seetec does not process or transport any waste. Sites are multi occupied offices and waste is managed by the landlords. 455.00 Category 6 - Includes the following sources. Company Vehicles, Grey Fleet & Other Business Travel. 6.41 Category 7 - Colleague Driving Survey 2024. (11.9 miles average commute) 0.00 Category 9 - Seetec does not transport or distribute products.</p> <p>461</p>
Total Emissions	801
Intensity Ratio	9.1 – tCO₂e/£me
Carbon Offsetting	23Kg – (new scheme just started) (World Land Trust and UK Woodland Trust)

Emissions Reduction Targets

Seetec Group are committed to the production of a policy and programme to first achieve Carbon Neutral, including a monitoring plan with specific reduction milestones, and take actions in an attempt to achieve Net Zero by 2030.

The changes to how we deliver our services from serviced third party locations, and an increase to the number of colleagues working remotely, as well as the positive impact of the measures and initiatives taken to date can be seen.

Declaration


This Plan has been completed in accordance with the published guidance and reporting standard for Carbon Reduction Plans. **PPN 06/21**

Emissions are reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting². Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain Scope 3 Standard³.

Change History and Sign-Off

This document has been approved by The Group Executive Board and is signed by the Executive Director of Commercial.

The next scheduled review of this document will be in July 2025.


Mick Low – Health Safety & Environment Manager – 09/07/2024

Change History

Issue 1.0	11/03/2022	Initial Issue
Issue 1.1	11/07/2022	Issue Two – Year Two data.
Issue 1.2	21/06/2023	Issue Three – Year Three data. <i>minor technical amendments (30/10/2023)</i>
Issue 1.3	09/07/2024	Issue Four – Year Four data.